

NECESSARY DOCUMENTS FOR ACCOUNT OPENING

AS A LEGAL ENTITY

- 1. Certified copy of the Memorandum and Articles of Association of the Company with any recent changes.
- 2. A Resolution of the Board of Directors for opening an account and granting authority to those who will act / sign on behalf of the Legal entity.
- 3. Certificate of Incorporation / Registration
- 4. Certificate of Registered Address
- 5. Certificate of Shareholders
- 6. Certificate of Directors and Secretary (original & not older than 3 months)
- 7. Certificate of Good Standing or Certificate of Incumbency
- 8. Trust Deed or Declaration of Trust (in case of Nominee Shareholders)
- 9. Personal Information of Directors:
 - (a) Certified copy of I.D. or Passport (with photograph and signature specimen included)
 - (b) Confirmation of permanent residential address (original or certified copy of a recent utility bill or Bank Statement, not older than 3 months)
- 10. Personal Information of Ultimate Beneficial Owner (if applicable):
 - (a) Certified copy of I.D. or Passport (with photograph and signature specimen included)
 - (b) Confirmation of permanent residential address (original or certified copy of a recent utility bill or Bank Statement, not older than 3 months)
- 11. Personal Information of Authorised Representatives (if any):
 - (a) Certified copy of I.D. or Passport (with photograph and signature specimen included)
 - (b) Confirmation of permanent residential address (original or certified copy of a recent utility bill or Bank Statement, not older than 3 months)
- 12. Latest Audited Financial Statements (prepared and signed by Auditors) (if available)
- 13. Certified copy of Licence/Authorization from a Regulatory Authority (if applicable)
- 14. Know Your Customer (KYC) Questionnaire for the purposes of the Anti Money Laundering legal requirements.

All above mentioned corporate documents must be original or certified from a registered lawyer or registered accountant or apostilled in case of non Cyprus companies. Also in case that the Director or Secretary or Shareholder of the company is another company we will need all the above documents for that company.